

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS**

**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 2/20/2015**

**BOARD MEMBERS PRESENT:** Heidi Brough Nye - Chair  
Benjamin E Doty  
Kristen E Hyde  
Linda L. Simon

**BOARD MEMBERS ABSENT:** Ann L Moss

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel

The meeting was called to order at 9:30 AM MST by Heidi Brough Nye.

**EXECUTIVE SESSION**

Mr. Doty made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Simon. The vote was: Ms. Hyde, aye; Ms. Simon, aye; Mr. Doty, aye; and Ms. Brough Nye, aye. Motion carried.

Mr. Doty made a motion to come out of executive session. It was seconded by Ms. Simon. The vote was: Ms. Hyde, aye; Ms. Simon, aye; Mr. Doty, aye; and Ms. Brough Nye, aye. Motion carried.

**APPLICATIONS**

Mr. Doty made a motion to approve Tina Mouser for a provisional permit and for taking the examination for licensure. It was seconded by Ms. Hyde. Motion carried.

Ms. Simon made a motion to approve applicant 901137626 for a provisional permit and for taking the examination for licensure pending receipt of additional information. It was seconded by Mr. Doty. Motion carried.

Ms. Simon made a motion to approve Trevor Cardon for taking the examination for licensure. It was seconded by Mr. Doty. Motion carried.

### **ADMINISTRATOR COURSE**

The Board reviewed a National Association of Boards of Examiners Administrators assisted living refresher course to determine if it would be acceptable to meet the administrator course requirement for licensure. The Board determined the course would not meet the administrator course requirement.

### **ADJOURNMENT**

Mr. Doty made a motion to adjourn the meeting at 9:55 AM MST. It was seconded by Ms. Hyde. Motion carried.

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Heidi Brough Nye, Chair

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Ann L Moss

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Benjamin E Doty

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Kristen E Hyde

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Linda L. Simon

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Tana Cory, Bureau Chief